

Application Fee: \$30.00

Inspection Fee: _____

Total Fees: _____

Permit Fee: _____

Other Fees: _____

**CITY OF MANITOU SPRINGS
APPLICATION FOR EXCAVATION PERMIT**

REQUIREMENTS

- 1 A Certificate of Liability Insurance AND a license and/or permit bond must be submitted prior to application approval. **Current COI attached/on file** **Current bond (min \$5k) attached/on file**
- 2 Traffic control plan to be at work site at all times. Submit a traffic control plan with completed application.
- 3 Traffic control and detour plan must comply with the current Manual on Uniform Traffic Control Devices.
- 4 Pedestrian and vehicle traffic shall be protected at all times.
- 5 Flag personnel must be qualified and wear protective vests.
- 6 All changes to traffic control plan must be approved by Street Superintendent prior to implementation of change.
- 7 **Application must be submitted with 7-day notice ahead of target start date.**
- 8 Weather surfacing must be completed prior to opening of roadway traffic.
- 9 This permit must be present on the job site at all times and must be presented upon request of administrative authority.
- 10 State law requires that notice of commencement, extent and duration of any excavation work be given to the owner or operator of underground utilities at least two business days in advance of work.
- 11 All underground utilities must be located prior to excavation. Call UNCC locating at 1-800-922-1987.
- 12 Manitou Springs Municipal code section 12.04.060 (amended via Ordinance 2502) sets the permit fees as follows:

Excavation ≤ 100' (no intersection): \$138.00

Excavations 100' – 500' (no intersection): \$193.00

Excavations > 500': \$275.00

Excavations involving intersection: add'l \$275.00

Excavation w/o permit 1st offense = 2x permit cost. 2nd offense = 3x cost.

BY FILLING OUT THIS FORM, APPLICANT ACKNOWLEDGES AND UNDERSTANDS REQUIREMENTS AS SET FORTH ABOVE.

Date _____

Name of Applicant _____

Project Date Range _____ to _____

Email Address _____

Company _____

Address _____

Telephone _____

Project Address _____

Project Being Done For _____

Payer _____

Roadway Repairs By _____

Length/Type of Cut _____

Work to be done in (check one): Public right-of-way () OR Public Easement () for purpose of:

Installing (check one)

Repairing (check one)

Repair Curb/Gutter

Gas

Gas

Repair Sidewalk

Water

Water

Repair Drainage

Sewer

Sewer

Install Cable

If work is being done for purposes other than the above, please state: _____

City to complete below line

Additional Requirements:

Overlay

Base

Compaction Test

Self-Prep Paver

Re-Gravel

Push Select

Backfill

Striping

T-Patch

Bore

Other Remarks: _____

Approved

By _____

AFTER HOURS EMERGENCIES, CONTACT THE MANITOU SPRINGS POLICE DEPARTMENT (719) 685-5407

CC: Applicant Finance Department Orig. Public Works Assistant

Work Order for Inspection submitted