



**MANITOU SPRINGS
HISTORIC PRESERVATION COMMISSION
SUMMARY AGENDA
Wednesday, May 1, 2019 at 6:00 pm**



I. CALL TO ORDER

The Regular Meeting of the Manitou Springs Historic Preservation Commission was held on Wednesday, May 1, 2019, in Council Chambers at 606 Manitou Avenue. Chairwoman Casey declared a quorum present and called the meeting to order at 6:03 pm. The following Commissioners attended:

PRESENT:	Chair LISETTE CASEY Vice Chair ROBERT JACKSON Commissioner ANN NICHOLS Commissioner JOY PORTER
ABSENT:	Commissioner TAMMILA WRIGHT (excused) Commissioner NICK BODOR (excused)
STAFF:	Michelle Anthony, Senior Planner Dylan Becker, Planner I
GUESTS:	Natalie Johnson, Creative District Director

II. APPROVAL OF MINUTES

ITEM 1. April 3, 2019

MOTION:

Commissioner Nichols moved to approve the April 3, 2019 Regular Meeting Minutes of the Historic Preservation Commission, as presented.

SECOND:

Commissioner Porter seconded the motion.

DISCUSSION:

There was no discussion regarding the motion.

VOTE:

Motion passed, 4-0.

III. NOTICE OF COUNCIL ACTION

There was no Notice of Council Action to Report.

IV. UNFINISHED BUSINESS

There was no Unfinished Business to Discuss.

V. NEW BUSINESS

ITEM 2. MCAC 1904 – Material Change of Appearance Certification (New Construction) – 17 Mayfair Avenue – Joshua and Aaron Smit on behalf of Richard and Sharon Smit, Owners

MOTION:

Commissioner Porter moved approve MCAC 1904 for the construction of the proposed Carriage House at 17 Mayfair Avenue with the finding the proposal promotes compatible architectural design of infill structures as called for in the Historic District regulations and with the following conditions:

- 1) Any concrete walkways or driveways visible from the street shall be colored per the City's approved mix. If these features are not proposed in concrete, the material shall be provided for Planning Department review and approval prior to purchase and installation.
- 2) The following shall be provided for the Planning Department's review and approval prior to or as part of the issuance of the Property Improvement Permit required to obtain the Building Permit:
 - the material specifications for windows and doors
 - exterior lighting design

SECOND:

Vice Chair Jackson seconded the motion

DISCUSSION:

There was no discussion regarding the motion.

VOTE:

Motion passed, 4-0.

VI. OTHER BUSINESS

ITEM 3. Discussion Regarding Proposed Messaging on Eastern Gateway Arch

Natalie Johnson, Creative District Director, presented messaging for the gateway signs. Ms. Johnson stated the current proposal was to maintain the existing message for the front gateway message and include a new gateway sign and message on the back side to be seen on exit of the City. Ms. Johnson stated she wanted to make the Commission aware of the discussion regarding the gateway sign messaging and of the language proposed.

ITEM 4. Discussion Regarding Historic Preservation Month Activities

- Historic Preservation Awards Ceremony
- Historic Preservation Award Nominees
- Designation of Preservation Pioneer Awardee
- Historic Preservation Month Resolution

The Commission discussed some of the properties which had come before them in the past two (2) years. Michelle Anthony, Senior Planner, provided a spreadsheet to the Commissioners to evaluate and vote on award recipients. Ms. Anthony requested the voting sheets be returned to her by no later than May 3, 2019.

The Commission determined the Manitou Springs Fire Department was the best option for receiving the Preservation Pioneer Award.

Ms. Anthony recommended the Fire Museum at Miramont Castle as a potential location for the Historic Preservation Awards Ceremony as this was befitting of the Preservation Pioneer Award. A tentative date of Thursday, May 23, 2019 was selected for the ceremony.

Ms. Anthony stated she would update the Historic Preservation Month Resolution once the location and date of the Award Ceremony was confirmed and would go before City Council at the May 7, 2019 session.

VII. ADJOURNMENT

There being no further business before the Historic Preservation Commission, Chairwoman Casey adjourned the meeting at 7:05 p.m.