



From the desk of:

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Memorandum

To: Manitou Springs City Council
From: Shelley Cobau, CFM, Interim Public Services Director
Cc: Jason Wells, City Administrator
Date: June 16, 2016
Re: Public Services Division, Monthly Report

1. WICHITA AND SMISCHNY

- a. Staff from Streets Department striped the Wichita Lot. Handicapped spaces (4) were added and are now compliant with current ADA requirements. Two regular spaces were added, so no spaces were lost in this restriping process. No handicapped spaces were added at Smischny.

2. HIAWATHA GARDENS

- a. Staff ground the lip of the gutter pan near the shuttle stop, to improve handicapped accessibility.

3. PROPOSALS

- a. Staff is developing contracts, gathering bids and/or developing RFP's for twelve projects:
 - i. Recreation Center Pedestrian Bridge
 - ii. Stormwater Master Plan (under review by DOLA)
 - iii. Hiawatha Gardens Parking Lot and Shuttle Stop (estimate for parking lot received, in the amount of \$204,460.00--RFP will be required)
 - iv. Single Hauler Trash (responses due 6/24/16)
 - v. Bridge Maintenance (mortar repairs)
 - vi. Cemetery Roof
 - vii. Schryver Parking Lot Lighting
 - viii. Water Distribution System Master Plan

4. TRAINING

- a. Staff attended asphalt training in Fort Collins.

5. DEPARTMENTAL UPDATE:

a. STREETS

- i. Ruxton restriping is scheduled for the week of June 20th.
- ii. Pavement is being placed behind the Manitou Fire Department.
- iii. This was done in addition to their regular work order requests (93 total)
- iv. Staff will metwith CDOT on 5/11/16 to discuss the needed IGA for the Manitou Avenue Revitalization Phase Vc, CDOT will develop this IGA. The project has been placed on hold until this IGA is developed.

b. FACILITIES

- i. City Hall door mechanisms and doors will be replaced in four to six weeks, due to part orders. A contract has been formalized with the vendor that will fix the doors.
 - ii. A total of 129 Work Order Requests were input to the system for general building maintenance issues.
- c. PARKS
- i. Parks has 88 Work Order Requests, primarily for daily and weekly park inspections.
 - ii. The irrigation pump at Schryver Park has been fixed.
 - iii. The Lagoon inlet has been dredged, and we are waiting on parts to complete repairs.
 - iv. Staff conducted thinning of underbrush along Creek Walk Trail.
 - v. Staff is maintaining garden beds. All PSD staff participated in planting perennials in beds on Manitou Avenue. These beds are routinely weeded and watered by staff.
- d. MINERAL SPRINGS
- i. Staff is gathering estimates for power washing fonts at the springs.
 - ii. Waiting for Haliburton for an estimate of needed material to plug the abandoned well at Seven Minute.
 - iii. Met with the surveyor at Hiawatha, the historic well location will be noted on the plat for this property, though no spring is evident.
- e. WATER AND SEWER
- i. Routine maintenance at the reservoir has started, with staff identifying 38 tasks that must be completed in summer months.
 - ii. Sewer mains are being inspected and videotaped, with routine maintenance being conducted on these lines.
 - iii. 72 UNCC locates were completed by water department staff. 80 of 311 work orders were completed. 177,778,010 gallons of water were treated at the plant.
 - iv. Staff met with DOLA, and the contract City Engineer (TTG Engineering) for Centennial. We will be receiving Pro Bono assistance from TTG in developing an RFP for our Water and Sewer Distribution System Master Plans. DOLA will likely fund 50% of the preparation costs for these plans. Staff will be approaching Council with a request to redirect a portion of the Willa waterline replacement project to facilitate the preparation of these much needed Plans, once responses to the RFP are received and the dollar amount therein determined.
 - v. Staff attended WAAP meeting to discuss utility line conflicts near the devolution line. Funds for the waterline under Manitou Avenue will be approximately \$100,000 for the needed material, with the project funding trenching and pavement replacement costs. We would like to proceed with the placement of the water, and potentially new sewer to replace the 100-year old lines in this area prior to the completion of the redevelopment project. We will be approaching Council with a request to redirect funding from the Willa waterline replacement project to facilitate this project. Cost estimates are



currently being prepared.

- vi. Staff met with the USFS and toured the reservoir watershed. Additional areas where fire mitigation can be conducted were identified.

f. STORM DRAINAGE

- i. Staff picked up the new Mucking Machine! Thank you for supporting this acquisition!
- ii. Staff from Storm Drainage and Operations conducted an inspection of Williams Canyon. The amount of revegetation on the burn scar is "incredible". See attached PowerPoint prepared by Brad Walters following this hike on 6/14/16.



- g. FLOOD RECOVERY (reported by-weekly in separate report)