



**TRANSPORTATION AND PARKING BOARD
REGULAR MEETING MINUTES
Tuesday, July 23, 2019**

I. CALL TO ORDER and INTRODUCTIONS

A regular meeting of the Manitou Springs Transportation and Parking Board was held on Tuesday, July 23, 2019, in the Council Chambers, 606 Manitou Avenue. Chairman Koerner called the meeting to order at 8:40am. The following were in attendance:

- PRESENT:** Chair BILL KOERNER
Board Member JOY PORTER
Board Member VALERIE ROSENKRANTZ (left at 9:45am)
Board Member JON MATAS
- ABSENT:** Vice Chair NEALE MINCH (excused)
Board Member ROLF JACOBSON (excused)
- STAFF:** Michelle Anthony, Senior Planner
Kevin Stevenson, SP+ Facility Manager
Dane Lyon, SP+ Senior Manager
- GUESTS:** Susan Wolbrueck, Council Liaison
Aaron Shultz, AmeriCorps Vista Volunteer for Chamber
Dale Carley, Waltham and Manitou Avenue Property Owner
Debbie Carley, Waltham and Manitou Avenue Property Owner
David Chorpensing, owner 67 Waltham and 1107 Manitou Avenue
Danu Fatt, Manitou Avenue Property Owner
Brian Ratterree, Iron Springs Chateau Owner

II. APPROVAL OF AGENDA

MOTION:

Board member Porter moved to approve the agenda as published.

SECOND:

Board member Rosenkrantz seconded the motion.

DISCUSSION:

There was no further discussion regarding the agenda.

VOTE:

Motion passed, 4-0.

III. APPROVAL OF MINUTES

ITEM 1. June 3, 2019

Chairman Koerner stated at the end of page one, in regard to adding items to the agenda, he wanted to note the intention was that no action would be taken on an added item.

MOTION:

Board member Matas moved to approve the June meeting minutes as presented with the amendment as proposed by Chairman Koerner.

SECOND:

Board member Porter seconded the motion.

DISCUSSION:

VOTE:

Motion passed 3-0. (Board member Rosenkrantz abstained as she was not present at the June meeting.)

IV. PUBLIC COMMENT ON NONAGENDA ITEMS

Brian Ratterree from the Iron Springs Chateau stated that there had not been a police presence at the Incline for the last two weeks and he wondered if there had been a change or if the City was no longer deploying police to monitor the hikers. Discussion ensued about Colorado Springs Parks monitoring the Incline and Staff noted the plan was that Park Rangers were going to have more presence on the Incline this summer, but they could not issue citations. So Colorado Springs Parks was going to work with the Sheriff's Office to have deputies accompanying rangers once or twice a week.

Aaron Schultz mentioned that he had hiked the Barr Trail recently and had received a parking ticket. He was confused about the timeframe for how long a payment was good for. The Board asked SP+ to make sure the kiosk was updated and provided clear information on when the daily payment resets, which is at midnight, not on a rolling 24-hour basis.

V. OLD BUSINESS

ITEM 2. Discussion and Recommendation Regarding Parking for Residentially Zoned Properties in the Downtown Paid Parking Area – Residences in 1000 Block Manitou Avenue and 46 Park Avenue

Staff presented a memo dated July 18, 2019, regarding parking for the properties in the paid parking area on the south side of the 1000 Block of Manitou Avenue. The memo provided some background regarding the request, noted the Waltham residents had asked for this issue to be resolved before they moved forward with an RPP. The memo provided five options for the Board to consider and included a preliminary spreadsheet for information in case the board chose to select the option that included the area into the Manitou Avenue RPP.

The Board discussed options, including leaving the paid parking in place and limiting it during the day to 2-hours. It was noted that the more complicated the City made parking, the more enforcement personnel that would be needed. Councilperson Wolbrueck indicated the City may need a short-term parking enforcement person. Board member Rosenkrantz stated the other option was to just leave the metered spaces in place.

Danu Fatt, stated the City's Manitou from Park to Serpentine (MAPS) project was going to removed 12 on-street parking spaces in this corridor.

Further discussion of the options ensued. It was noted that the Carley's were not interested in Option E.

Chairman Koerner asked if everyone agreed that Options C through E were of the table, which was affirmed by board members.

Chairman Koerner asked Mr. and Mrs. Carley out of options A and B, which they preferred? Debbie Carley stated Option A was the preference.

David Chorpenning stated his preference for Option A.

Board members Porter, Matas, and Koerner stated their support for Option A. Board member Rosenkrantz stated her support for Option B, noting she respects the residents' needs, felt there were a number of parking options available and she felt it was a mistake to take the area out of Downtown managed parking.

Board member Porter stated that there could be more changes after the mobility study.

Chairman Koerner asked what the Carley's and Mr. Chorpenning thought about Option B. Mr. Chorpenning stated no to that option; the Carley's indicated it would be difficult to manage and their tenants needed to have guaranteed spaces available.

Chairman Koerner asked about all the Banana Manor parking being on Manitou Avenue. Mrs. Carley stated her tenants on Waltham were not going to be happy, but they would have to make it work. There was further discussion regarding the Waltham RPP and Manitou RPP areas. It was noted there were several properties with dwellings on both streets. Staff stated if a property was split, with some units on Manitou Avenue and some on Waltham, then that would need to be tracked and insure there was no dual parking privileges in both RPPs for any one unit.

Staff noted the proposal in her memo would not provide guest passes to the new properties in the Manitou Avenue RPP. She stated this recognized that the area was being removed from the paid parking area, and would help to not overwhelm the Manitou RPP; there was plenty of parking in the area for guests, who would not have to pay after 6pm. The Board agreed this was appropriate given the circumstances.

David Chorpenning stated he wanted his property on Park Avenue to be included in the motion as he wanted equal treatment to the owners in the 1000 block of Manitou Avenue.

Chairman Koerner stated that was not part of the current discussion.

Board member Rosenkrantz left at this point in the meeting.

MOTION:

Board member Matas moved to recommend to the City Council Option A as described in the Staff Memo, noting the final number of permits for Banana Manor or other properties with Waltham units would depend on what could be accommodated in the Waltham RPP. No guest passes would be provided to the new dwelling units in the Manitou Avenue RPP. The board indicated event passes to those units that were subject to guest passes would still be provided.

SECOND:

Chairman Koerner seconded the motion.

DISCUSSION:

Mr. Chorpenning stated he was 100% in support of the proposal, but questioned why 46 Park Avenue was not being considered and wanted to be assured it would be on the next meeting agenda.

Danu Fatt, who was also the Chair of the Park and Rec Advisory Board, stated more input was needed on the Park Avenue proposal.

Chairman Koerner stated more information and dialogue was needed on the Park Avenue proposal and he would look at agendas and set for a future discussion.

Mr. Schultz stated the Chamber of Commerce would want to be involved in any discussions that impacted Soda Springs Park and he would report back to the Chamber Board regarding the proposal.

Mr. Chorpenning was told to expect his item to be on the August or September TPB meeting.

VOTE:

Motion passed 3-0.

ITEM 3. Discussion Regarding Overnight Resident Parking in the Downtown Paid Parking Area

Staff presented a brief memo dated July 18 informing the Board that only minor progress had been made on this project. Kimley-Horn consultants had advised using 1.21-1.31 vehicles per unit in the downtown to calculate parking demand, so that would mean 247-267 potential permits for overnight parking.

Chairman Koerner asked for an updated project timeline, which Staff agreed to put in the next meeting packet.

Council Liaison Wolbrueck asked if the Board had any further information about the discussions regarding a Parking Enterprise Fund. Chairman Koerner stated he did not and asked if the Council Liaison would see if City Council wanted the Board to into this and provide input.

Dane Lyon mentioned that the Parking Enterprise Manager in Colorado Springs, Scott Lee, indicated he did not feel this was a good idea for Manitou Springs and the Finance Director stated she did not believe it would be sustainable.

The board asked that the Finance Director, and potentially Scott Lee, be invited to a meeting to discuss this with the Board and why they were not recommending it.

Brief discussion regarding re-evaluating the RPP parking at Ruxton and Winter Street ensued. Staff was asked to put this on an agenda for discussion and to provide some financial and usage information on the spaces for that discussion.

The Chair called for a break in the meeting at 10:15am. The meeting resumed at 10:20am

ITEM 4. Parking Management and Financial Report. SP+

Kevin Stevenson presented the monthly reports. He noted parking revenue was up in all sectors, except for parking passes and they were expecting the first \$200,000 month since the start of the parking program.

ITEM 5. Metropolitan Parking District Updates

Board member Jacobson was not at the TPB meeting, so no update was provided.

Staff noted the Metro District had contacted the Parking Office about changing the rates in its lots, but Mr. Stevenson had not heard anything more regarding this. Without some further information from the Metro District, Staff was not sure the Board could proceed with a meaningful discussion.

Staff was asked to contact the Metro District and ask them to provide a memo and the Board would make a recommendation to the City Council. The Metro District should include a public education component in its proposal.

VI. NEW BUSINESS

ITEM 6. Review and Recommendation Regarding 2020 Parking-Related Budgets

There was no discussion regarding the 2020 budget.

ITEM 7. Review Information and Recommend RFP for Ticket Collection Services

The Board asked for information regarding the numbers of unpaid tickets at the different levels of cost, so the expected return could be calculated.

Mr. Stevenson noted the longer a ticket is past due, the higher the amount and the average ticket over 30 days past due is \$35. However, how many there are of those overdue tickets and what the anticipated collection percentage is was not known.

Staff agreed to bring more information regarding this to a future meeting.

VII. OTHER BUSINESS

ITEM 8. Discussion of Mobility Study Preliminary Observations

Chairman Koerner asked that the Board look at the sheet in their packets titled Key Takeaways. Discussion of some of the interim findings in the study ensued:

- 11am to 3pm is the highest usage in the lots
- we are getting the system-wide turnover that we want on street and see the same peak hours as the lots
- SP+ provided the data from the Ambassador program last year regarding occupancy of 95-98% in the lots and it mirrored the peak times

Mr. Lyon shared the drone video footage he created with the board and noted he also shared that with Kimley-Horn. He stated he wanted to do the flyover a couple of more times this summer and was starting to evaluate what the footage reveals.

VIII. UPDATES

- Incline Management – *No Update*
- RPP Areas Review Task Force – *Staff has not progressed with contacting RPP Representatives.*
- Waltham Avenue RPP – *Facilitated neighborhood meeting held April 25. On hold until after the Downtown Resident/Banana Manor Parking is resolved. Another neighborhood meeting will be scheduled before residents will decide whether to move forward with the RPP or not.*
- Parking Wayfinding Signs – *Additional Signs at Washington/El Paso installed. Contractor C+B Design has moved out of the state. Natalie Johnson has arranged for John Romero with NES to take over project. Staff met with Ms. Johnson to discuss how the signs at bus stops were going to be addressed, as they were included in the Parking Wayfinding contract. Ms. Johnson is gathering information regarding written approval for the bus stop signs from Mtn. Metro and obtaining final design documents for the Planning Department's files. Once this information is provided, Staff will consult with Mtn. Metro to confirm its approval and then determine how best to move forward with manufacture and installation of the bus stop signs.*
- Crystal Park Road Task Force – *Board Member Porter reported that there was an undercurrent of factions forming over sidewalks and lighting. There would be a community meeting in September.*
- Pedestrian and Cycle Manitou (PACMan) Work Group – Aaron Schultz – *Chairman Koerner asked why the PACMan wasn't more involved in the Mobility Study. Mr. Schultz agreed that bicycles were an important part of mobility. Discussion ensued about different types of wheeled vehicles and the use of electric bikes. Three-wheeled bicycles were mentioned, as a more stable, safer alternative to two-wheel bikes.*
- Mobility Study – Board Member Rosenkrantz
- Ruxton Avenue Study – *On Hold until September/October 2019*
- ParkManitou.com – *Send recommendations to SP+/Staff*

IX. FUTURE AGENDA ITEMS

- Report on Potential Partnerships with Private Parking Owners – August
- TPB Standard Operating Procedures – after passage of Board/Commission Ordinance
- TPB Streamlining Decisions – Future Subcommittee Dates TBD 2019
- Vision and Policies for Future Transportation and Parking Decisions

IX. ADJOURNMENT

Hearing no further business before the Board, Chairman Koerner adjourned the meeting at 11:10am.

Submitted by Michelle Anthony, Senior Planner