



**TRANSPORTATION AND PARKING BOARD
REGULAR MEETING MINUTES
Monday, June 3, 2019**

I. CALL TO ORDER and INTRODUCTIONS

A regular meeting of the Manitou Springs Transportation and Parking Board was held on Monday, June 3, 2019, in the Council Chambers, 606 Manitou Avenue. Chairman Koerner called the meeting to order at 6:01pm. It was noted this meeting was actually the rescheduled May meeting: The following were in attendance:

PRESENT: Chair BILL KOERNER
Vice Chair NEALE MINCH
Board Member JOY PORTER
Board Member JON MATAS
Board Member ROLF JACOBSON

ABSENT: Board Member VALERIE ROSENKRANTZ (excused)

STAFF: Michelle Anthony, Senior Planner
Kim Johnson, Planning Director
Kevin Stevenson, SP+ Facility Manager

GUESTS: Lisa Quintana, Chamber Board Liaison
Aaron Shultz, AmeriCorps Vista Volunteer for Chamber
Alan Delwiche, Resident
Keith Schoepflin, Waltham Resident
Eddie Parson, 36 Waltham Avenue Resident
Lesley Blyth, Waltham Avenue Resident
Dale Carley, Waltham and Manitou Avenue Property Owner
Debbie Carley, Waltham and Manitou Avenue Property Owner
Paige Carley, Property Owner
David Chorpenning, owner 67 Waltham and 1107 Manitou Avenue
David Combs, Waltham Resident
Glen Bosley-Mitchell
Francois Raab, Resident
Mary Hanson, Waltham resident

II. APPROVAL OF AGENDA

Vice Chairman Minch proposed adding an agenda item to discuss signage in the Canon Avenue Parking Lot.

Planning Director Johnson noted that, per the City Attorney, items should only be added to the published agenda in an emergency situation.

Chairman Koerner stated that traditionally the board had added items to the agenda and he would continue this practice. No action would be taken on added items.

MOTION:

Vice Chair Minch moved to approve the agenda with the amendment adding “Discussion Regarding Canon Parking Lot Signage” as Item 6 Under New Business.

SECOND:

Board member Matas seconded the motion.

DISCUSSION:

There was no further discussion regarding the agenda.

VOTE:

Motion passed, 5-0.

III. APPROVAL OF MINUTES

ITEM 1. April 30, 2019

MOTION:

Board member Jacobson moved to approve the April meeting minutes as presented.

SECOND:

Board member Porter seconded the motion.

DISCUSSION:

There was no discussion.

VOTE:

Motion passed 4-0. (Vice Chairman Minch abstained as he was not present at the April meeting.)

IV. PUBLIC COMMENT ON NONAGENDA ITEMS

Chairman Koerner asked that any public comment be limited to three minutes.

Vice Chairman Minch stated he was concerned with the discussion of a Parking Enterprise Fund at City Council and the board not being aware of all the reasons this was being considered.

Planning Director Johnson stated the Council had proposed a joint worksession with the TPB and hopefully that would be an item of discussion.

Chairman Koerner stated all the parking revenue going to the General Fund left parking-related needs unmet. He understood funds from the Metro Lots would go into an enterprise to specifically improve those lots.

Board member Matas reported he had been contacted by Neal Yowell regarding congestion occurring every two weeks on Manitou and Prospect Places when Summit Ministries graduates a youth course. Staff noted this would be looked into to see what might be done to help alleviate that congestion.

V. OLD BUSINESS

ITEM 2. Discussion Regarding Parking Solutions for Downtown Residents:

i. Overnight in the Downtown Paid Parking Area

Staff presented information regarding overnight parking downtown for residents.

Vice Chairman Minch stated it was important to determine the parameters and didn't feel a permit was needed – just set the requirements, do opposite side parking on specific days and let people park.

Discussion ensued regarding different scenarios, such as:

- a) overnight parking from 6pm to 7am
- b) overnight parking starting before 6pm and up to 9-10am
- c) daytime parking permits 7 days a week
- d) daytime parking permits 5 days a week (excluding weekends)
- e) daytime parking permits weekends only

Staff noted that scenarios should be identified and the pros/cons presented.

The board discussed the project timeline presented by Staff and it was suggested a map of the downtown parking area would be helpful.

ii. Parking Specific to Residentially Zoned Properties in the Downtown Paid Parking Area

David Chorpenning presented his proposal that all residentially-zoned properties in the downtown paid parking west of Pawnee be provided RPP parking – this included “Banana Manor” in the 1000 block of Manitou Avenue, his property at 46 Park Avenue, and the adjacent property at 42 Park Avenue. Mr. Chorpenning requested an RPP on Park Avenue for his 14-unit apartment building at 46 Park Avenue. He noted he had 11 parking spaces on-site, so three of his units didn't have parking. He stated his property had 100' of frontage on Park Avenue, so that roughly translated into 4-5 parking spaces. He stated he wanted the same treatment for all properties in the downtown paid parking area that are zoned residential and wanted to be part of the solution for these residential properties.

Vice Chairman Minch asked what the occupancy of the Manitou Avenue spaces in the 1000 block were. This was not information staff had on-hand.

Chairman Koerner asked for the Carleys to comment.

Debbie Carley stated she had three units on Waltham Avenue and four on Manitou Avenue. She noted the Waltham neighborhood didn't want to move forward until parking on Manitou Avenue was addressed and they wanted all her units to parking on Manitou Avenue.

Discussion ensued about addresses vs. location in regard to where dwelling units should be accommodated in either the Waltham or Manitou Avenue RPP. Staff noted there were units addressed on Waltham, that had not been included in the Waltham RPP. Evidently, this was due to neighbors thinking the only valid addresses were on the Assessor's record, which was not accurate. The following were laid out as options for Banana Manor Parking:

- a) Eliminate the paid parking over the nine parking spaces on the south side of Manitou Avenue in the 1000 block and include in the Manitou RPP.
- b) Leave paid parking in this area during the day and issue permits for residents to park nights and weekends.
- c) Include this property in the overall overnight parking plan for downtown residents.
- d) Add Banana Manor to the Manitou RPP without adding the nine parking spaces to that RPP
- e) Extend the RPP to the north side of Manitou Avenue to accommodate the residential parking on that side of the street.

Staff was asked to provide a matrix of the options with pros/cons for each. It was noted that the Waltham residents favored provided Banana Manor spaces on Manitou Avenue.

Keith Schoepflin, Waltham resident, stated he did not want this issue to be a long, drawn-out process as he currently did not have a place to park many times on Waltham Avenue.

David Chorpenning again stated he wanted to see common rules for residentially-zoned properties in the downtown parking management area.

Staff agreed to bring information and evaluation to the next meeting for the board to take action on.

ITEM 3. Parking Management and Financial Report. SP+

Kevin Stevenson presented the monthly reports. He noted the data indicated people are buying all day in the lots and parking turnover is happening on the streets.

Vice Chairman Minch stated he felt that the pay structure in the lots should be changed as was discussed earlier in the year. It was noted that rates would be discussed at the Board Retreat.

Mr. Stevenson noted changes had been made to ParkManitou.com, but not yet to the map, which needed to be done.

Chairman Koerner asked for a full review of the website at the next meeting.

Brief discussion ensued regarding the planned, Summer survey by SP+. It was recommended they seek input from the Chamber and look at splitting the survey into two documents. The board asked that the drafts be sent to them for additional feedback before the survey goes out.

ITEM 4. Metropolitan Parking District Updates

Board member Jacobson stated that the Metro Board does not like the idea of the enterprise fund and don't support it.

VI. NEW BUSINESS

ITEM 5. "Standing" Vehicles in Parking Lots and Other Areas

Staff presented information on the existing codes and fines addressing "standing" of vehicles, noting no code changes were necessary. Mr. Stevenson stated he could sign the areas and start enforcing vehicles who were creating back-ups and congestion because they are just waiting for a parking space to become available. (Not waiting for someone actively pulling out of a parking space, but waiting until they see someone pulling out.) The Board endorsed this action.

ITEM 6. Discussion Regarding Signage in Canon Parking Lot

Vice Chair Minch advised the signs for entry and exit to the Canon Lot were backwards.

Staff noted she had received this same comment from the Chamber and had checked it out. The signs are not backward, the eastern driveway is the exit and the western driveway is the entrance. The lot was striped to facilitate this and this had been the configuration for several years.

VII. OTHER BUSINESS

ITEM 7. Schedule for 2019 Board Retreat

Board discussion ensued regarding dates and times for the board retreat. Ms. Anthony agreed to send out a doodle poll focusing on having the retreat in July.

VIII. UPDATES

- Incline Management – *Staff level management meetings have resumed. Colorado Springs will have more Park Rangers available this summer and will have people at the Incline 2-3 times a week. CS is also speaking with MSPD, and potentially the Sheriff's office, about having an Officer with Rangers for enforcement purposes. Please see the Resolution passed by City Council regarding Incline Management in the meeting packet.*
- RPP Areas Review Task Force – *Staff has not had the opportunity to make progress with contacting RPP Representatives*
- SP+ Contract Status – *Contract through the end of the year scheduled for approval at the June 4 City Council meeting*
- Waltham Avenue RPP – *Facilitated neighborhood meeting held April 25. On hold until after the Downtown Resident/Banana Manor Parking is resolved. Another neighborhood meeting will be scheduled before residents will decide whether to move forward with the RPP or not.*
- Parking Wayfinding Signs – *Additional Signs at Washington/El Paso installed; Staff has asked for status regarding signs at bus stops.*
- Crystal Park Road Task Force – Board Member Porter
- Pedestrian and Cycle Manitou (PACMan) Work Group – Aaron Schultz
- Mobility Study – Board Member Rosenkrantz
- Ruxton Avenue Study – *On Hold until after June 2019*
- ParkManitou.com – *Send recommendations to SP+/Staff*

IX. FUTURE AGENDA ITEMS

- Report on Potential Partnerships with Private Parking Owners –June
- RFP for Ticket Collection Services – 2019
- TPB Standard Operating Procedures – 2019 TBD after passage of Board/Commission Ordinance
- TPB Streamlining Decisions – Future Subcommittee Dates TBD 2019
- Vision and Policies for Future Transportation and Parking Decisions
- Discussion Regarding Parking Capacity: Collection and Evaluation of City-wide Data to Confirm/Quantify Seasonal, Year-Round, and/or Event Capacity Issues

X. ADJOURNMENT

Hearing no further business before the Board, Chairman Koerner adjourned the meeting at 7:40pm.

Submitted by Michelle Anthony, Senior Planner