



**TRANSPORTATION AND PARKING BOARD
REGULAR MEETING MINUTES
Tuesday, April 30, 2019**

I. CALL TO ORDER and INTRODUCTIONS

A regular meeting of the Manitou Springs Transportation and Parking Board was held on Tuesday, April 30, 2019, in the Council Chambers, 606 Manitou Avenue. Chairman Koerner called the meeting to order at 8:33am. The following were in attendance:

- PRESENT:** Chair BILL KOERNER
Board Member JOY PORTER
Board Member VALERIE ROSENKRANTZ (arrived 8:34am; left 10:35am)
Board Member JON MATAS
Board Member ROLF JACOBSON
- ABSENT:** Vice Chair NEALE MINCH (excused)
- STAFF:** Michelle Anthony, Senior Planner
Kim Johnson, Planning Director
Karen Berchtold, Senior Planner
Kevin Stevenson, SP+ Facility Manager
Dane Lyon, SP+ Senior Manager
- GUESTS:** Susan Wolbrueck, Council Liaison
Bob Todd, Councilman
Aaron Shultz, AmeriCorps Vista Volunteer for Chamber (arrived 8:41am)
Eddie Parson, 36 Waltham Avenue Resident
Connie Brachtenbach, 25 Waltham Avenue Resident
Debbie Carley, Waltham and Manitou Avenue Property Owner
David Chorepenning, owner 67 Waltham and 1107 Manitou Avenue
Scott Lee, Colorado Springs Parking Enterprise Manager

II. APPROVAL OF AGENDA

Chairman Koerner proposed a new Item 6 under Old Business to discuss a previous recommendation to the City Council regarding Incline management. The Board agreed.

Board member Porter mentioned Colorado Springs needs more/larger trash and recycling receptacles at the Incline as she was there over the weekend and both the trash and recycle bins were overflowing.

Board member Rosenkrantz arrived at this point in the meeting.

III. APPROVAL OF MINUTES

ITEM 1. March 26, 2018

MOTION:

Board member Porter moved to approve the March meeting minutes as presented.

SECOND:

Board member Matas seconded the motion.

DISCUSSION:

There was no discussion.

VOTE:

Motion passed 4-0. (Board member Jacobson abstained as he was not present for the March meeting.)

IV. PUBLIC COMMENT ON NONAGENDA ITEMS

Waltham Resident Connie Brachtenbach thanked everyone that was present at the April 25 Waltham RPP meeting. She wanted to make sure the Board was informed regarding the consensus of the Waltham residents that the Banana Manor parking issue needed to be resolved before the Waltham RPP moved forward. The neighborhood supports removing the paid parking in front of Banana Manor and making that parking for the residents of that area. She understood this would be considered at the May 28 meeting. Discussion regarding moving the May meeting to the evening ensued. Staff to send out poll with days and times to see board member availability.

Ms. Brachtenbach further stated the neighborhood was concerned regarding the impact of the Manitou Avenue from Park to Serpentine Project (MAPS) on area parking. She further volunteered to participate in the RPP Task Force.

Waltham Resident Ed Parsons stated the neighborhood had looked at the County Assessor's website to determine who had Waltham addresses before putting their RPP application in and only wanted those properties that showed Waltham addresses on the assessment to be included. He stated Banana Manor historically used the spaces on Manitou Avenue.

Waltham and Manitou Avenue Property Owner David Chorpenning stated the Manitou Avenue RPP had a deficit, so when people were moved from Waltham and started parking on Manitou Avenue there would be higher usage. He was concerned with adding Banana Manor to the Manitou Avenue RPP without adding spaces to that RPP.

Discussion regarding voting in RPPs ensued. Staff noted residents, not just property owners had the right to vote and the standard was one dwelling/one vote – so two people living in the same house didn't get two votes.

Board member Rosenkrantz stated the whole of Downtown suffers from the same issue and the City could not remove all the paid parking to accommodate other properties.

Ms. Brachtenbach stated most residents Downtown had off-street parking.

Council Liaison Wolbrueck stated here were many more properties that did not have parking than what Ms. Brachtenbach realized. She further noted over 50% of the City's income came from Sales Tax, primarily generated by the businesses in the Downtown and she would like to see a compromise this summer for a Waltham Avenue RPP. She stated only Waltham addresses could be considered and asked the neighborhood not get caught up in the number of permits and see how the RPP operates.

V. NEW BUSINESS

ITEM 2. Discussion Regarding Downtown Overnight Parking for Residents

Senior Planner Anthony advised that the Public Services Director did not recommend overnight parking on Manitou Avenue as this would interfere with street cleaning and snow removal, which her department was responsible for.

Board member Matas stated the overnight parking wasn't enforced.

Board member Jacobson stated he did not agree with the excuse of street cleaning and snow removal.

SP+ Facility Manager Kevin Stevenson stated the 3am to 6am No Parking signs had been removed.

Ms. Johnson noted that many communities have Snow Route policies. Ms. Anthony noted there were snow routes designated and the regulations were in the City's Municipal Code.

Ms. Rosenkrantz suggested that there needed to be resident permits with a 2-hour grace period that allowed on-street parking to 9am and this should be presented with the rules for the program.

The Board felt this discussion needed to go further and asked Council Liaison Wolbrueck to follow-up with the Interim City Administrator to obtain policy support for the potential of an overnight parking proposal. Staff to look at number of potential residents who might use overnight parking downtown and operation details and bring this information back to the May meeting.

VI. OLD BUSINESS

ITEM 3. Parking Management and Financial Report. SP+

SP+ Facility Manager Kevin Stevenson presented the monthly report to the Board. Chairman Koerner thanked Mr. Stevenson for the Executive Summary and the format of the reporting.

The Board discussed the Parking Office being short-staffed. SP+ Senior Manager Dane Lyon stated they would be staff properly before the Summer season.

Discussion regarding traffic back-ups and increasing the fine for nonpayment in the Barr Lot ensued. Staff offered to bring a code amendment to the May meeting regarding prohibiting vehicles standing in the City managed parking lots and would look at a fine recommendation.

ITEM 4. Update Regarding Status of SP+ Contract and City Council Direction Regarding Parking Management – Kim Johnson

Ms. Johnson reported the Council had directed a contract with SP+ through the end of the year would go before them on May 21. Council was then going to look at broader issues to determine what they want out of parking management before looking at goals and objectives for a longer-term contract.

Chairman Koerner asked what sort of things were the Council considering. Ms. Johnson stated there was discussion regarding establishing an Enterprise Fund and what was needed from overall parking management. This effort would include the potential for going out to bid. Ms. Johnson stated that bigger picture items needed to be looked at before goals could be set and before establishing a longer-term contract for parking management. She noted that these items would be worked on in the next two-three months with the hope that there would be clear direction before the contract was again up for renewal.

ITEM 5. Metropolitan Parking District Updates and Review Possibilities for the City to Lease the Metro Parking Lots

Board member Jacobson advised the TPB the Metro Board was not happy it learned the City Council had discussed leasing the lots from them at a public meeting from reporting in the newspaper, but had not notified the Metro Board the discussion was on a Council agenda. There had been no further contact from the City beyond the Mayor briefly asking if they might be interested in a lease arrangement at a Metro meeting. Discussion ensued regarding the City making a lease proposal.

Board member Jacobson also noted several Metro members were attached to their parking lot signage and that issue had not been resolved. Staff mentioned the previous sign featured the City's logo, not the Metro District's so there was some confusion as to what the issue was.

ITEM 6. November TPB Motion Regarding Incline Management

Staff handed out the motion from November 2018 recommending to City Council action regarding Incline Management. She was advised the discussions that had been occurring between Colorado and Manitou Springs were not progressing, so there was no reason not to forward the motion to the City Council. Ms. Anthony stated she would forward the motion to Council at the earliest available meeting and would let the Board know when this was scheduled.

VII. OTHER BUSINESS

ITEM 7. Establish RPP Areas Review Task Force – Discuss Goals and Project Timeframe

Chairman Koerner asked if this effort was worth the time and wondered what the real issue was. Ms. Anthony reminded the board the reasoning was to address perception on Council and in the public that there was a lot of parking capacity going to waste in the RPPs.

The board discussed starting the Task Force process, which had been on hold since the initial discussions and appointment of board members to the task force in June 2018. The intent of the process was to look for areas of opportunity in the RPPs for out of area parkers, obtain feedback on the management of those areas, and to undertake revision of the RPP Manual. Staff was tasked with gathering data on each RPP and reaching out to the RPP applicants for each area to see if they would agree to participate in the task force. This effort would become a report item on each month's meeting.

ITEM 8. Report on Potential Partnerships with Private Parking Owners

Staff and SP+ reported owners who had been contacted had not indicated interest. Using properties just as overflow, so not managed on a regular basis seemed to be at least some of the concern for owners. Staff agreed to report back at the May meeting regarding a model on how to approach private owners regarding event and overflow parking use by the City.

ITEM 9. Pedestrian and Cycle Manitou (PACMan) Work Group – Aaron Schultz

Mr. Schultz advised more bike racks were being installed at four sites in town and the group was working on an article in the Pikes Peak Bulletin. He was asked and agreed to get Staff information regarding the PACMan for placement on the ParkManitou website. Mr. Schultz mentioned bike share was being evaluated, particularly e-bikes and this may or may not be able to be an extension of the bike share in Colorado Springs depending on timing and if e-bikes are available.

ITEM 10. Mobility Study Meeting Review – Valerie Rosenkrantz

Board member Rosenkrantz noted there had been an open house regarding the project the previous week to inform the public and gather information. The results of that meeting were posted on the Mobility Study page on the City's website. She encouraged board members to go to that page and participate in the survey regarding issues and preferences. Staff agreed to send the link to that web page to the Board.

Mayor Jaray noted Smart City elements were being considered as part of the Mobility Study and there would be a field trip to Denver on May 17 to further explore how this technology works. TPB members were invited to attend. He noted a Colorado Springs staff person working on Smart City had been approved to work with the Mobility Study team.

VIII. UPDATES

- Chairman Koerner asked about the status of a rate change for upper Ruxton. Ms. Anthony noted there was no recommendation pending for rate change and she was not aware of any direction from Council to consider that.
- Waltham Avenue RPP – Facilitated neighborhood meeting held April 25. The outcomes were:
 - request the TPB and Council address parking in the 1100 block of Manitou Avenue before Waltham RPP moves forward. Staff agreed this would be on the May 28 TPB agenda; and
 - another neighborhood meeting will be scheduled before residents will decide whether to move forward with the RPP or not.
- Barr Lot Fee Increase – City Council approved the fee increase at its April 16 meeting.
- Hiawatha Gardens Event Use Policy – City Council approved the policy and per space fee at its April 16 meeting.
- Electronic Sign Advising “No Cog Parking” – sign moved to Manitou Avenue and Old Man’s Trail.
- Parking Wayfinding Signs – Two large signs installed; Staff has asked for status regarding signs at bus stops. Mr. Schultz noted the Chamber had gotten feedback indicating that the visitors don’t know the names of the lots. It was suggested that a QR code or other mechanism be used to get people to the ParkManitou website.
- Ruxton Avenue Study – On Hold until after June 2019

- Crystal Park Road Task Force – Board Member Porter noted she had not attended the last meeting. The group has thought that applying for funding meant the project would move forward, but funds would not be available until July 2021.
- ParkManitou.com – SP+ and Staff continue to fine tune and add information. Chairman Koerner asked if comments were being accepted. Ms. Anthony advised to send any comments to her or to Facility Manager Stevenson.

Senior Planner Berchtold noted Chairman Koerner had suggested she provide PlanManitou information regarding transportation and mobility to the Mobility Study. She had put this together and handed out printed copies, which highlighted there had been considerable public input in regard to the issue of mobility during the creation of the Master Plan, so the study was not starting from scratch in regard to public engagement. She noted an emphasis on resiliency. Ms. Berchtold agreed to provide this document for posting on the Mobility Study web page and would also put on the Plan Manitou website.

IX. FUTURE AGENDA ITEMS

- TPB Standard Operating Procedures – 2019 TBD after passage of Board/Commission Ordinance
- TPB Streamlining Decisions – Future Subcommittee Dates TBD 2019
- Rules for “Standing” Vehicles in RPPs and Other Areas - 2019
- RFP for Ticket Collection Services – 2019
- Vision and Policies for Future Transportation and Parking Decisions
- Discussion Regarding Parking Capacity: Collection and Evaluation of City-wide Data to Confirm/Quantify Seasonal, Year-Round, and/or Event Capacity Issues

X. ADJOURNMENT

Hearing no further business before the Board, Chairman Koerner adjourned the meeting at 10:55am.

Submitted by Michelle Anthony, Senior Planner